

Code of Practice for the Supervision of Masters' Dissertations

1. Departments/Centres must provide all Masters students with a document which sets out:
 - a. the date of a meeting with all Masters students to outline the expectations of the Masters dissertation;
 - b. the required length of the dissertation and its weight in the overall assessment of the scheme;
 - c. the nature and timing of any dissertation-specific training that will be provided;
 - d. how and when supervisors will be allocated;
 - e. the supervision that will be available to students. This must amount to at least four hours per student;
 - f. what reading, if any, of drafts will take place;
 - g. the final deadline for the submission of the dissertation, which must be no later than mid-September. (If an extension is granted, the student must be reminded that student accommodation contracts end mid-September).
2. Departments must provide some supervision for the dissertation during the Summer vacation. If a student is allocated a supervisor who is likely to be unavailable for much of the vacation, the student must be told how supervision will be provided during this period.
3. Supervisors are strongly advised to keep a record of the supervision they provide.