University of Essex

Student Module Feedback: Key dates for 2024-25 academic year

The following table outlines for departments the key dates relating to the administration of <u>Student Module Feedback</u> surveys for the 2024-25 academic year. To ensure the accessibility of the information, a text summary of the key dates is available on the second page of this document.

English Bank Holiday
Target date for distributing results to departments: QUAD will provide departments with PDF results reports for each survey via Box and will provide the results data to the Planning and Data Insights Team for publication to Tableau. Departments should ensure results reports for module surveys are shared as appropriate with teaching staff.
Run response rates: QUAD will provide departments with response rates for all active surveys via their shared Student Module Feedback Box folder.
Default survey open dates : Student Module Feedback surveys will be open for student responses. All students will receive an email containing links to their module surveys and can also access any available surveys via <u>Moodle</u> .
Data collection : departments to review provisional module lists for surveying, and to inform <u>QUAD</u> of any surveys which need to be surveyed outside of the default timeline, any changes to module leads, and any updates or additions to the departmental optional question sets.

Week No	Description	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
1	Welcome Week	30-Sep	01-Oct	02-Oct	03-Oct	04-Oct	05-Oct	06-Oct
2	Autumn term	07-Oct	08-Oct	09-Oct	10-Oct	11-Oct	12-Oct	13-Oct
3	Autumn term	14-Oct	15-Oct	16-Oct	17-Oct	18-Oct	19-Oct	20-Oct
4	Autumn term	21-Oct	22-Oct	23-Oct	24-Oct	25-Oct	26-Oct	27-Oct
5	Autumn term	28-Oct	29-Oct	30-Oct	31-Oct	01-Nov	02-Nov	03-Nov
6	Autumn term	04-Nov	05-Nov	06-Nov	07-Nov	08-Nov	09-Nov	10-Nov
7	Autumn term	11-Nov	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov
8	Autumn term	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov
9	Autumn term	OPEN: 8am	26-Nov	27-Nov	28-Nov	29-Nov	30-Nov	01-Dec
10	Autumn term	02-Dec	03-Dec	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec
11	Autumn term	09-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec
12	Christmas Vac	16-Dec	17-Dec	18-Dec	19-Dec	CLOSE: 5pm	21-Dec	22-Dec
13	Christmas Vac	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec
14	Christmas Vac	30-Dec	31-Dec	01-Jan	02-Jan	03-Jan	04-Jan	05-Jan
15	Christmas Vac	06-Jan	07-Jan	08-Jan	09-Jan	10-Jan	11-Jan	12-Jan
16	Spring term	13-Jan	14-Jan	15-Jan	16-Jan	17-Jan	18-Jan	19-Jan
17	Spring term	20-Jan	21-Jan	22-Jan	23-Jan	24-Jan	25-Jan	26-Jan
18	Spring term	27-Jan	28-Jan	29-Jan	30-Jan	31-Jan	01-Feb	02-Feb
19	Spring term	03-Feb	04-Feb	05-Feb	06-Feb	07-Feb	08-Feb	09-Feb
20	Spring term	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb
21	Spring term	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb
22	Spring term	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	01-Mar	02-Mar
23	Spring term	OPEN: 8am	04-Mar	05-Mar	06-Mar	07-Mar	08-Mar	09-Mar
24	Spring term	10-Mar	11-Mar	12-Mar	13-Mar	14-Mar	15-Mar	16-Mar
25	Spring term	17-Mar	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar
26	Easter Vac	24-Mar	25-Mar	26-Mar	27-Mar	CLOSE: 5pm	29-Mar	30-Mar
27	Easter Vac	31-Mar	01-Apr	02-Apr	03-Apr	04-Apr	05-Apr	06-Apr
28	Easter Vac	07-Apr	08-Apr	09-Apr	10-Apr	11-Apr	12-Apr	13-Apr
29	Easter Vac	14-Apr	15-Apr	16-Apr	17-Apr	18-Apr	19-Apr	20-Apr
30	Summer term	21-Apr	22-Apr	23-Apr	24-Apr	25-Apr	26-Apr	27-Apr
31	Summer term	28-Apr	29-Apr	30-Apr	01-May	02-May	03-May	04-May
32	Summer term	05-May	06-May	07-May	08-May	09-May	10-May	11-May
33	Summer term	12-May	13-May	14-May	15-May	16-May	17-May	18-May
34	Summer term	19-May	20-May	21-May	22-May	23-May	24-May	25-May

Week			_				•	_
No	Description	Mon	Tues	Weds	Thurs	Fri	Sat	Sun
35	Summer term	26-May	27-May	28-May	29-May	30-May	31-May	01-Jun
36	Summer term	02-Jun	03-Jun	04-Jun	05-Jun	06-Jun	07-Jun	08-Jun
37	Summer term	OPEN: 8am	10-Jun	11-Jun	12-Jun	13-Jun	14-Jun	15-Jun
38	Summer term	16-Jun	17-Jun	18-Jun	19-Jun	20-Jun	21-Jun	22-Jun
39	Summer term	23-Jun	24-Jun	25-Jun	26-Jun	27-Jun	28-Jun	29-Jun
40	Summer Vac	30-Jun	01-Jul	02-Jul	03-Jul	CLOSE: 5pm	05-Jul	06-Jul
41	Summer Vac	07-Jul	08-Jul	09-Jul	10-Jul	11-Jul	12-Jul	13-Jul
42	Summer Vac	14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul	20-Jul
43	Summer Vac	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul
44	Summer Vac	28-Jul	29-Jul	30-Jul	31-Jul	01-Aug	02-Aug	03-Aug
45	Summer Vac	04-Aug	05-Aug	06-Aug	07-Aug	08-Aug	09-Aug	10-Aug
46	Summer Vac	11-Aug	12-Aug	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug
47	Summer Vac	18-Aug	19-Aug	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug
48	Summer Vac	25-Aug	26-Aug	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug
49	Summer Vac	01-Sep	02-Sep	03-Sep	04-Sep	05-Sep	06-Sep	07-Sep
50	Summer Vac	08-Sep	09-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep
51	Summer Vac	15-Sep	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep
52	Summer Vac	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep

Summary of key dates

Autumn Term 2024

<u>14 October – 3 November</u>: List of modules for surveying provided to departments for approval.

<u>25 November – 20 December</u>: Autumn Term Student Module Feedback surveys run between these dates, except where bespoke dates have been requested for certain modules.

<u>10 January</u>: Target date for Autumn Student Module Feedback results to be provided to departments via Box.

Spring Term 2025

<u>20 January – 9 February</u>: Three-week window for departments to request updates to their Spring Student Module Feedback surveys.

<u>3 March – 28 March</u>: Spring Term Student Module Feedback surveys run between these dates, except where bespoke dates have been requested for certain modules.

<u>4 April</u>: Target date for Spring Student Module Feedback results to be provided to departments via Box.

Summer Term 2025

28 April – 18 May: Three-week window for departments to request updates to their Summer Student Module Feedback surveys.

<u>9 June – 4 July</u>: Summer Term Student Module Feedback surveys run between these dates, except where bespoke dates have been requested for certain modules.

<u>11 July</u>: Target date for Summer Student Module Feedback results to be provided to departments via Box.