

UNIVERSITY OF ESSEX

UNDERGRADUATE RULES OF ASSESSMENT

Applicable to Students Studying at:

AEGEAN OMIROS COLLEGE

Starting in Academic Year 2021-22

Four-Year Honours Degree (Non-Standard)

Contents

1. PREAMBLE.....	3
2. YEAR ONE.....	4
2.1. Requirement to Pass Year One	4
2.2. Pass With Distinction	4
2.3. Reassessment: General Principles	5
2.4. Compulsory Reassessment Opportunities at the End of the Year	5
2.5. Compulsory Reassessment Opportunities Following the Resit Assessment Period	6
2.6. Exit Awards	7
2.7. Withdrawal	7
2.8. Extenuating Circumstances.....	8
3. YEAR TWO	9
3.1. Requirement to Pass Year Two	9
3.2. Reassessment: General Principles	9
3.3. Compulsory Reassessment Opportunities at the End of the Year	10
3.4. Compulsory Reassessment Opportunities Following the Resit Assessment Period	11
3.5. Exit Awards	12

3.6. Withdrawal	12
3.7. Extenuating Circumstances.....	12
4. YEAR THREE.....	14
4.1. Requirement to Pass Year Three.....	14
4.2. Reassessment: General Principles	14
4.3. Compulsory Reassessment at the End of the Year.....	15
4.4. Compulsory Reassessment Following the Resit Assessment Period	16
4.5. Exit Awards	17
4.6. Withdrawal	17
4.7. Extenuating Circumstances.....	18
5. FINAL YEAR	18
5.1. Requirement to Pass the Final Year	18
5.2. Reassessment: General Principles	18
5.3. Compulsory Reassessment Opportunities at the End of the Year	19
5.4. Compulsory Reassessment Opportunities Following the Resit Assessment Period	19
5.5. Exit Awards	20
5.6. Withdrawal	21
5.7. Extenuating Circumstances.....	22
6. DEGREE ELIGIBILITY AND CLASSIFICATION	23
Appendix A	27

1. PREAMBLE

- 1.1.** These variations to the Rules of Assessment should be read in conjunction with the following documents:
 - (a) Principles of the Rules of Assessment framework
 - (b) Framework for University of Essex Undergraduate courses
 - (c) Extenuating Circumstances
 - (d) Board of Examiners Discretion
 - (e) Glossary of Terms
- 1.2.** These variations apply to all current and future “Non-Standard” Four-Year Undergraduate courses delivered in Greece by Aegean Omiros College. The Non-Standard course requirements to achieve a module pass mark are shown in 2.1.3. below. Please refer to Appendix A which outlines the courses which these Non-Standard Rules of Assessment apply to.
- 1.3.** The Rules of Assessment in place at the time of the meeting of a Board of Examiners are applied for all students, regardless of when they started their course, provided that any revisions that have been made will not negatively impact students.

2. YEAR ONE

2.1. Requirement to Pass Year One

- 2.1.1.** To pass Year One and proceed to Year Two, you must pass all modules and achieve 120 credits in the Year at Level 4.
- 2.1.2.** Meet any [variation to the Rules of Assessment](#) which may apply to your course;
- 2.1.3.** The award of credits is based on meeting all individual learning outcomes in any given module. To demonstrate achievement of each of the learning outcomes for a module, students must achieve a minimum of 35 in each module assessment component and an overall pass mark of 40 for the module. See the Programme Specification and Module Outlines for further information.
- 2.1.4.** You may be permitted to proceed from Year One to Year Two if, following an attempt at reassessment, you have passed a minimum of 90 credits and failed up to a maximum of 30 credits. Up to 30 failed credits can be carried forward from Year One to Year Two of your course so that you can undertake reassessment in these modules before the end of Year Two. Carrying forward the reassessment in failed credits to the following Year is called “trailing”. Where credits are trailed from Year One to Year Two, the mark for reassessment in the trailed credits will be recorded as part of your Year One marks. You are only able to trail credits from one Year into the Year that directly follows. i.e. Year One credits can be trailed into Year Two but cannot be subsequently trailed into Year Three and so will need to be passed prior to progression to Year Three. If you do not pass the trailed credits from Year One after the third attempt, then you will be required to withdraw from the course (see Section 2.7), given that all modules in the course are core (see Section 2.1.1 above).

2.2. Pass With Distinction

- 2.2.1.** To achieve a Distinction in Year One, you must have the following, either:
- (a) A Year Mark of 70 or above; or
 - (b) 60 Credits at 70 or above with a Year Mark of 68 or 69.

2.3. Reassessment: General Principles

- 2.3.1.** If you have failed any module(s) after you have completed all your assessments, but you have a Year Mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or repeat the module while you are studying, in the next Year, unless you have been offered trailing (Section 2.5.1.2).
- 2.3.2.** The Board of Examiners can permit up to two further attempts at any module. However, your Module Mark(s) for those further attempts will be capped at 40.
- 2.3.3.** The Board of Examiners will offer you all the reassessment opportunities that are available to you.
- 2.3.4.** If you have attempted the reassessment of a module in the resit period, without attending the College, or by the end of the following Academic Year if you have trailed up to 30 failed credits (see Section 2.5.1.2), and your Module Mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full-time or part-time), the marks you achieve during your repeat year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.
- 2.3.5.** Failing a module after having been offered all permitted reassessment attempts will lead to a requirement to withdraw.

2.4. Compulsory Reassessment Opportunities at the End of the Year

- 2.4.1.** If you do not pass the Year, but have a Year Mark of 20 or above, you may be offered reassessment.
- 2.4.2.** If you fail up to 60 credits you will be offered compulsory reassessment before the start of the next Year. Your Module Mark(s) will be capped at 40.

2.4.3. If you fail more than 60 credits you will be offered one or more of the following options:

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

2.5. Compulsory Reassessment Opportunities Following the Resit Assessment Period

2.5.1. Following reassessment, if you do not meet the requirements to progress, but achieve a Year Mark of 20 or above, you will be offered the following opportunities:

2.5.1.1. If you have failed more than 30 credits, you will be offered one or more of the following options:

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

2.5.1.2. If you have failed up to 30 credits, you will be offered the following options:

- (a) If you have not had three attempts at the failed credits, you can remain in Year One and take reassessment (see 2.5.1.1 above).
- (b) Alternatively, if you have not had three attempts at the failed credits, you can progress to Year Two trailing the failed credits and take a further reassessment attempt at the trailed Year One credits before the end of the Autumn Term of Year Two. If you do not pass the final reassessment attempt (third attempt) you will be required to withdraw from the College (see 2.7.1(c) below), given the requirement to pass all modules (see 2.1.1 above).

2.5.2. With regards to 2.5.1.2(b) above, if, due to Extenuating Circumstances (see Section 2.8 below), you are unable to complete of all your reassessment attempts in trailed Year One modules by the end of the Autumn Term of Year Two, you will be offered the following options:

- (a) Continue to Spring Term of Year Two trailing the failed Year One credits and undertake a further reassessment attempt at the trailed Year One credits before the end of the Spring Term of Year Two.
- (b) Cease Year Two study with immediate effect and undertake a further reassessment attempt at the trailed Year One credits, out of residence, during the remainder of the current Academic Year (Spring Term / Summer Term).

2.5.3. With regards to 2.5.2(a) and (b) above, if you do not pass the final reassessment attempt in the trailed Year One credits, you will be required to withdraw from the College (see 2.7.1(c) below), given the requirement to pass all modules (see 2.1.1 above).

2.6. Exit Awards

2.6.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.

2.6.2. If you have been awarded 120 credits at Level 4, the Board of Examiners will consider you for a Certificate of Higher Education. This award will have the same name as the course of study on which you are enrolled, except in the case of the courses outlined in Table 1, where an alternative name will be used.

2.6.3. An Exit Award granted with an alternative title, see Table 1, is an academic award only and does not grant a licence to practise in the subject area.

2.7. Withdrawal

2.7.1. You will be required to leave the College if:

- (a) Your Year Mark is less than 20; or

- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts; or
- (d) You cannot complete your studies in your maximum period.

2.8. Extenuating Circumstances

2.8.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

3. YEAR TWO

3.1. Requirement to Pass Year Two

3.1.1. To pass Year Two and proceed to Year Three, you must pass all modules and achieve 120 credits in the Year at Level 4 or above;

3.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course;

3.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. To demonstrate achievement of each of the learning outcomes for a module, students must achieve a minimum of 35 in each module assessment component and an overall pass mark of 40 for the module. See the Programme Specification and Module Outlines for further information.

3.1.4. You may be permitted to proceed from Year Two to Year Three if, following an attempt at reassessment, you have passed a minimum of 90 credits and failed up to a maximum of 30 credits. Up to 30 failed credits can be carried forward from Year Two to Year Three of your course so that you can undertake reassessment in these modules before the end of Year Three. Carrying forward the reassessment in failed credits to the following Year is called “trailing”. Where credits are trailed from Year Two to Year Three, the mark for reassessment in the trailed credits will be recorded as part of your Year Two marks. You are only able to trail credits from one Year into the Year that directly follows. i.e. Year Two credits can be trailed into Year Three but cannot be subsequently trailed into the Final Year and so will need to be passed prior to progression to the Final Year. If you do not pass the trailed credits from Year Two after the third attempt, then you will be required to withdraw from the course (see Section 2.7), given that all modules in the course are core (see Section 2.1.1 above).

3.2. Reassessment: General Principles

3.2.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year Mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or

repeat the module, while you are studying in the next Year, unless you have been offered trailing (Section 3.4.1.2).

3.2.2. The Board of Examiners can permit up to two further attempts at any module. However, your Module Mark(s) for those further attempts will be capped at 40.

3.2.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.

3.2.4. If you have attempted the reassessment of a module in the resit period, without attending the College, or by the end of the following Academic Year if you have trailed up to 30 failed credits (see Section 3.4.1.2), and your Module Mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full-time or part-time), the marks you achieve during your repeat year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.

3.2.5. Failing a module after having been offered all permitted reassessment attempts will lead to a requirement to withdraw.

3.3. Compulsory Reassessment Opportunities at the End of the Year

3.3.1. If you do not pass the Year, but have a Year Mark of 20 or above, you may be offered reassessment.

3.3.2. If you fail up to 60 credits you will be offered compulsory reassessment before the start of the next Year. Your Module Mark(s) will be capped at 40.

3.3.3. If you fail more than 60 credits you will be offered one or more of the following options:

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

3.4. Compulsory Reassessment Opportunities Following the Resit Assessment Period

3.4.1. Following reassessment, if you do not meet the requirements to progress, but achieve a Year Mark of 20 or above, you may be offered one or more of the following opportunities:

3.4.1.1. If you have failed more than 30 credits, you will be offered one or more of the following options:

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

3.4.1.2. If you have failed up to 30 credits, the Board of Examiners will offer you one or more of the following opportunities:

- (a) If you have not had three attempts at the failed credits, you can remain in Year Two and take reassessment (see 3.4.1.1 above).
- (b) Alternatively, if you have not had three attempts at the failed module(s), you can progress to Year Three trailing the failed Year Two credits and take a further reassessment attempt at the trailed Year Two credits before the end of the Autumn Term of Year Three. If you do not pass this final reassessment attempt (third attempt) you will be required to withdraw from the College (see 3.6.1(c) below), given the requirement to pass all modules (see 3.1.1 above).

3.4.2. With regards to 3.4.1.2(b) above, if, due to Extenuating Circumstances (see Section 3.7 below), you are unable to complete all your reassessment attempts in trailed Year Two modules by the end of the Autumn Term of Year Three, you will be offered the following options:

- (a) Continue to the Spring Term of Year Three trailing the failed Year Two credits and undertake a further reassessment attempt at the trailed Year Two credits before the end of the Spring Term of Year Three.

- (b) Cease Year Three study with immediate effect and undertake a further reassessment attempt at the trailed Year Two credits, out of residence, during the remainder of the current Academic Year (Spring Term / Summer Term).

3.4.3. With regards to 3.4.2(a) and (b) above, if you do not pass the final reassessment attempt in the trailed Year Two credits, you will be required to withdraw from the College (see 3.6.1(c) below), given the requirement to pass all modules (see 3.1.1 above).

3.5. Exit Awards

3.5.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.

3.5.2. If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education. This award will have the same name as the course of study on which you are enrolled, except in the case of the courses outlined in Table 1, where an alternative name will be used.

3.5.3. An Exit Award granted with an alternative title, see Table 1, is an academic award only and does not grant a licence to practise in the subject area.

3.6. Withdrawal

3.6.1. You will be required to leave the College if:

- (a) Your Year Mark is less than 20; or
- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts; or
- (d) You cannot complete your studies in your maximum period.

3.7. Extenuating Circumstances

3.7.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module

Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

4. YEAR THREE

4.1. Requirement to Pass Year Three

4.1.1. To pass Year Three and proceed to the Final Year, you must pass all modules and achieve 120 credits in the Year at Level 5 or above.

4.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course.

4.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. To demonstrate achievement of each of the learning outcomes for a module, students must achieve a minimum of 35 in each module assessment component and an overall pass mark of 40 for the module. See the Programme Specification and Module Outlines for further information.

4.1.4. You may be permitted to proceed from Year Three to the Final Year if, following an attempt at reassessment, you have passed a minimum of 90 credits and failed up to a maximum of 30 credits. Up to 30 failed credits can be carried forward from Year Three to the Final Year of your course so that you can undertake reassessment in these modules before the end of the Final Year. Carrying forward the reassessment in failed credits to the following Year is called “trailing”. Where credits are trailed from Year Three to the Final Year, the mark for reassessment in the trailed credits will be recorded as part of your Year Three marks and will need to be passed prior to the end of the Final Year, alongside Final Year modules (see Section 5.1.1) in order to successfully complete the course and be eligible for the Bachelors award. If you do not pass the trailed credits from Year Three after the third attempt, then you will be required to withdraw from the course (see Section 4.6), given that all modules in the course are core (see Section 4.1.1 above).

4.2. Reassessment: General Principles

4.2.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year Mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or

repeat the module, while you are studying in the next Year, unless you have been offered trailing (Section 4.4.1.2).

4.2.2. The Board of Examiners can permit up to two further attempts at any module. However, your Module Mark(s) for those further attempts will be capped at 40.

4.2.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.

4.2.4. If you have attempted the reassessment of a module in the resit period, without attending the College, or by the end of the following Academic Year if you have trailed up to 30 failed credits (see Section 4.4.1.2), and your Module Mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full-time or part-time), the marks you achieve during your repeat year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.

4.2.5. Failing a module after having been offered all permitted reassessment attempts will lead to a requirement to withdraw.

4.3. Compulsory Reassessment at the End of the Year

4.3.1. If you do not pass the Year, but have a Year Mark of 20 or above, you may be offered reassessment.

4.3.2. If you fail up to 60 credits you will be offered compulsory reassessment before the start of the next Year. Your Module Mark(s) will be capped at 40.

4.3.3. If you fail more than 60 credits you will be offered one or more of the following:

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

4.4. Compulsory Reassessment Following the Resit Assessment Period

4.4.1. Following reassessment, if you do not meet the requirements to progress, but achieve a Year Mark of 20 or above, you will be offered the following opportunities:

4.4.1.1. If you have failed more than 30 credits, you will be offered one or more of the following options:

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

4.4.1.2. If you have failed up to 30 credits, you will be offered the following options:

- (a) If you have not had three attempts at the failed credits, you can remain in Year Three and take reassessment (see 4.4.1.1 above).
- (b) Alternatively, if you have not had three attempts at the failed credits, you can progress to the Final Year trailing the failed Year Three credits and take a further reassessment attempt at the trailed Year Three credits before the end of the Autumn Term of the Final Year. If you do not pass this final reassessment attempt (third attempt) you will be required to withdraw from the College (see 4.6.1(c) below), given the requirement to pass all modules (see 4.1.1 above).

4.4.2. With regards to 4.4.1.2(b) above, if, due to Extenuating Circumstances (see Section 4.7 below), you are unable to complete all your reassessment attempts in trailed Year Three modules by the end of the Autumn Term of the Final Year, you will be offered the following options:

- (a) Continue to the Spring Term of the Final Year trailing the failed Year Three credits and undertake a further reassessment attempt at the trailed Year Three credits before the end of the Spring Term of the Final Year.

(b) Cease Final Year study with immediate effect and undertake a further reassessment attempt at the trailed Year Three credits, out of residence, during the remainder of the current Academic Year (Spring Term / Summer Term).

4.4.3. With regards to 4.4.2(a) and (b) above, if you do not ultimately pass the final reassessment attempt in the trailed Year Three credits, you will be required to withdraw from the College (see 4.6.1(c) below), given the requirement to pass all modules (see 4.1.1 above).

4.5. Exit Awards

4.5.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.

4.5.2. If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education. This award will have the same name as the course of study on which you are enrolled, except in the case of the courses outlined in Table 1, where an alternative name will be used.

4.5.3. If you have been awarded 360 credits (with 120 credits at Level 5 or above), the Board of Examiners will consider you for a Diploma of Higher Education. This award will have the same name as the course of study on which you are enrolled, except in the case of the courses outlined in Table 1, where an alternative name will be used.

4.5.4. An Exit Award granted with an alternative title, see Table 1, is an academic award only and does not grant a licence to practise in the subject area.

4.6. Withdrawal

4.6.1. You will be required to leave the College if:

- (a) Your Year Mark is less than 20; or
- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts; or
- (d) You cannot complete your studies in your maximum period.

4.7. Extenuating Circumstances

4.7.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

5. FINAL YEAR

5.1. Requirement to Pass the Final Year

5.1.1. To pass the Final Year, you must pass all modules and achieve 120 credits in the Year at Level 6;

5.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course;

5.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. To demonstrate achievement of each of the learning outcomes for a module, students must achieve a minimum of 35 in each module assessment component and an overall pass mark of 40 for the module. See the Programme Specification and Module Outlines for further information.

5.2. Reassessment: General Principles

5.2.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year Mark of 20 or above, you will need to take reassessment. You must achieve 480 credits to be awarded your degree.

5.2.2. The Board of Examiners can permit up to two further attempts at a module before you can be awarded your degree. This is called 'compulsory reassessment'. However, your Module Mark(s) for those further attempts will be capped at 40.

5.2.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.

5.2.4. If you have attempted the reassessment of a module in the resit period or without attending the College and your Module Mark is lower than

your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full-time or part-time), the marks you achieve during your repeat year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.

5.3. Compulsory Reassessment Opportunities at the End of the Year

5.3.1. If you do not meet the requirements to pass and complete your degree, but you achieve a Year Mark of 20 or above, you may be offered reassessment. The reassessment offered to you will depend on how many credits you have failed in your Final Year.

5.3.2. In the Final Year you will be offered compulsory reassessment in all failed modules, up to a maximum of 60 credits, before the new Academic Year begins. Your Module Mark(s) will be capped at 40.

5.3.3. If you need to take reassessment in more than 60 credits and cannot complete your degree you will be offered one or more of the following opportunities;

- (a) A full-time repeat year for uncapped Module Marks;
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the College for capped Module Marks.

5.4. Compulsory Reassessment Opportunities Following the Resit Assessment Period

5.4.1. Following reassessment, if you do not meet the requirements to be awarded your degree but if you achieve a Year Mark of 20 or above, you may be offered one or more of the following opportunities:

- (a) A full-time repeat year for uncapped Module Marks; or
- (b) A part-time repeat year for up to 105 credits for uncapped Module Marks; or

- (c) Reassessment in the following Year without attending the College for capped Module Marks.

5.5. Exit Awards

- 5.5.1.** If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.
- 5.5.2.** If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education, which will be named as per the course of study you are enrolled upon, except in the case of the courses outlined in Table 1, where the alternative name will be used.
- 5.5.3.** If you have been awarded 360 credits (with 120 credits at Level 5 or above), the Board of Examiners will consider you for a Diploma of Higher Education, which will be named as per the course of study you are enrolled upon, except in the case of the courses outlined in Table 1, where the alternative name will be used.
- 5.5.4.** If you have been awarded 420 credits (with 60 credits at Level 6), the Board of Examiners will consider you for an Ordinary degree, which is unclassified, which will be named as per the course of study you are enrolled upon, except in the case of the courses outlined in Table 1, where the alternative name will be used.
- 5.5.5.** If your achievement of your full award would grant you licence to practise in your given subject area, note that any Exit Award granted with an alternative title, see Table 1, would be an academic award only and would not grant you licence to practise in your given subject area.

Table 1 – Courses with Alternatively Named Exit Awards

Course of Study	Name of Exit Award
BSc (Hons) Clinical Speech and Language Pathology	BSc (Ordinary Degree) Clinical Speech and Language Studies Diploma of Higher Education Clinical Speech and Language Studies Certificate of Higher Education Clinical Speech and Language Studies
BSc (Hons) Occupational Therapy (Applied)	BSc (Ordinary Degree) Health-Related Professional Studies Diploma of Higher Education Health-Related Professional Studies Certificate of Higher Education Health-Related Professional Studies
BSc (Hons) Physiotherapy (Applied)	BSc (Ordinary Degree) Rehabilitation Studies Diploma of Higher Education Rehabilitation Studies Certificate of Higher Education Rehabilitation Studies
BSc (Hons) Dietetics (Applied)	BSc (Ordinary Degree) Nutrition Studies Diploma of Higher Education Nutrition Studies Certificate of Higher Education Nutrition Studies
BSc (Hons) Biomedical Science	BSc (Ordinary Degree) Biomedical Sciences Diploma of Higher Education Biomedical Studies Certificate of Higher Education Biomedical Studies

5.6. Withdrawal

5.6.1. You will be required to leave the College if:

- (a) Your Year Mark is less than 20; or
- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts; or
- (d) You cannot complete your studies in your maximum period.

5.7. Extenuating Circumstances

5.7.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

6. DEGREE ELIGIBILITY AND CLASSIFICATION

- 6.1.** To achieve a degree, you must pass 480 credits across your degree with 120 credits at Level 6.
- 6.2.** Your marks from Year Three (Level 5) and the Final Year (Level 6) are used to calculate an overall Degree Mark. Your Year Three mark counts as 40% and your Final Year Mark counts as 60% (except for in the circumstances outlined in 6.56.6 and 6.6 below – see 6.7 also). The Degree Mark is used to determine your Degree Class. This is set out in Table 2 below.
- 6.3.** Your degree is classified using your Degree Mark. If your Degree Mark is within two marks of the next Classification you will receive the higher Class if you have at least 120 of your credits across Year Three and the Final Year in the higher Class (as set out in Table 2 below).
- 6.4.** Module Marks, Year Marks and your Degree Mark are rounded to the nearest whole number, with half marks (i.e. .5) or more being rounded up.

Table 2: Degree Classification

Classification	Requirement to achieve this Classification
First-Class Honours (1)	Either: (a) A Degree Mark of 70 or more; or (b) 120 credits (from Year Three and Final Year) at 70 or above with a Degree Mark of 68 or 69.
Upper Second-Class Honours (2.1)	Either: (a) A Degree Mark of 60 or more; or (b) 120 credits (from Year Three and Final Year) at 60 or above with a Degree Mark of 58 or 59.
Lower Second-Class Honours (2.2)	Either: (a) A Degree Mark of 50 or more; or (b) 120 credits (from Year Three and Final Year) at 50 or above with a Degree Mark of 48 or 49.
Third-Class Honours (3)	Meet the criteria for the award of an Honours Degree but without sufficient marks to obtain a Lower Second-Class Honours Degree or higher.

Requirements and Degree Classification when progressing from Foundation Degrees or Diplomas of Higher Education at other institutions or for direct entry to the Final Year of a University of Essex validated Four-Year Degree

- 6.5.** If you have been given direct entry to the Final Year of a University of Essex validated degree with a Level 5 award (including Foundation Degree or Diploma of Higher Education) awarded by another institution, you must pass 120 Level 6 credits in your Final Year.
- 6.6.** If you have been given direct entry to the Final Year of a University of Essex validated degree, you must pass 120 Level 6 credits in your Final Year.

- 6.7.** In both of the circumstances described above, only Module Marks awarded in your Final Year will be used to calculate your final Degree Mark and Classification. This is set out in Table 3.

Table 3: Degree Classification for direct entry to the Final Year of a University of Essex validated Four-Year Degree

Classification	Requirement to achieve this Classification
First-Class Honours (1)	Either: (a) A Degree Mark of 70 or more; or (b) 60 credits at 70 or above with a Degree Mark of 68 or 69.
Upper Second-Class Honours (2.1)	Either: (a) A Degree Mark of 60 or more; or (b) 60 credits at 60 or above with a Degree Mark of 58 or 59.
Lower Second-Class Honours (2.2)	Either: (a) A Degree Mark of 50 or more; or (b) 60 credits at 50 or above with a Degree Mark of 48 or 49.
Third-Class Honours (3)	Meet the criteria for the award of an Honours Degree but without sufficient marks to obtain a Lower Second-Class Honours Degree or higher.

- 6.8.** All other aspects of the Four-Year rules apply to you when entering the Final Year, with the exception of the eligibility requirements for the exit award of an Ordinary Degree (see 6.9).
- 6.9.** If you have been given direct entry to the Final Year of a University of Essex validated degree with a Level 5 award (including Foundation Degree or Diploma of Higher Education) awarded by another institution,

and you pass 100 credits or more in your Final Year including at least 60 credits at Level 6, the Board of Examiners will consider you for an Ordinary Degree, which is unclassified.

Partnerships Team

8 December 2022

Document Review Information	
Document owner	Assessment Team
Document author	Assessment Team
Document last reviewed by	Chantelle Whyborn
Date last reviewed	February 2025
Review frequency	Annually

Appendix A

Courses Covered by the Non-Standard Rules of Assessment

BSc (Hons) Occupational Therapy (Applied)
BSc (Hons) Pre-Primary Education
BSc (Hons) Pre-Primary Education with Special Needs
BSc (Hons) Clinical Speech and Language Pathology
BSc (Hons) Primary Education
BSc (Hons) Primary Education with Special Needs
BA (Hons) English Language Teaching
BSc (Hons) Biology