



Fire Safety Bulletin

To: Heads of Department/Section, Executive Deans, HSLOs and DHSOs, Faculty Managers.

Fire Safety awareness during dry weather conditions

This Bulletin is issued to give a reminder of good fire safety practice during the current spell of dry weather.

After a recent grass fire at the Colchester Campus caused by discarded smoking materials, please ensure that all staff in your areas of control are reminded of general safe practice.

Below are pictures of the grass fire that took place on Boundary Road, Colchester Campus (04 August 2022):



08 August 2022

Smoking:

- Dispose of any smoking materials responsibly. Use designated smoking shelters and smoking materials bins. Never discard smoking materials in general waste, grass areas or near anything that could catch fire.
- The University has a [No Smoking Policy](#) covers all Campus buildings. The use of smoking materials (including e-cigarettes) is strictly prohibited in all buildings; any smoking must be kept at a five metres distance from buildings. The University's [No Smoking Policy](#) also includes all parts of student residences.

BBQ's:

- BBQs are only permitted on Colchester Campus in the designated area by the lake. Permission must be gained via the [EMS Helpdesk](#). Please do not have a BBQ on any Campus in any area outside of this.

Waste and combustible items:

- Please make sure any waste is disposed of in suitable bins. Keep combustible items at a distance of at least five meters from all buildings.

Thank you for helping to keep our University safe.

Ryan Curtis
Fire Safety Manager

fire@essex.ac.uk

For Action