

**Expenses for Monica Illsley – Chief of Staff  
August 2013-July 2014**

<b>Date Incurred</b>	<b>Amount £</b>	<b>Expense type</b>	<b>Reason</b>
<b>2013</b>			
21 November	64.46	Train*	Travel to London for Lighthouse Group event
21 November	8.60	Taxi	Travel for Lighthouse Group event
21 November	47.00	Accommodation	Overnight accommodation prior to meeting on the following day
21 November	24.95	Subsistence	Dinner prior to meeting on the following day
<b>2014</b>			
18 February	7.40	Parking costs	Parking fee at Colchester Station
18 February	59.94	Train*	Travel to London for meeting with Queen's Anniversary Prize Office
27 March	7.40	Parking costs	Parking fee at Colchester Station
26 May	4.95	Miscellaneous	Travel adaptor for visit to Australia
23 June	30.00	Seat reservation	for flight to Sydney, Australia
26 June	17.20	Subsistence	Dinner at Heathrow Airport
	1176.00	Flights	From Heathrow to Sydney, Australia return for meetings at University of Newcastle
27 June	303.04	Accommodation	Accommodation in Sydney, Australia
28 June	32.70	Taxi	From Sydney Airport to Hotel
	9.81	Subsistence	Lunch
	21.25	Subsistence	Dinner
29 June	5.26	Subsistence	Breakfast in hotel
	588.61	Accommodation	Accommodation in Newcastle, Australia
	9.81	Subsistence	Dinner
	30.00	Seat Reservation	For return flight to London
30 June	5.42	Subsistence	Lunch
1 July	15.80	Subsistence	Dinner
2 July	3.76	Subsistence	Lunch
	9.81	Subsistence	Dinner
3 July	17.44	Subsistence	Dinner

4 July	26.70 148.85	Subsistence Accommodation	Dinner Accommodation in Sydney, Australia
5 July	4.79 40.10 7.08	Subsistence Taxi Subsistence	Breakfast From Hotel to Sydney Airport Lunch at Sydney Airport

\* additional surcharges applied to all train fares by supplier