

**Expenses for Professor Anthony Forster – Vice-Chancellor
August 2013-July 2014**

Date Incurred	Amount £	Expense type	Reason
2013			
13 September	28.66 17.54 20.00 6.29	Train Fare * Train Fare * Oyster card Top-Up Subsistence	Attending BIS Shadow National Growth Board Meeting (London) Travel to Southend campus For travel Lunch following BIS Shadow National Growth Board Meeting (London)
20 September	4.10	Subsistence	Lunch following Health Education East of England Board Meeting (London)
25 September	26.60	Train Fare *	Meeting in London
25 September	122.91	Accommodation	Overnight accommodation in London prior to meetings on following day
	449.22	Visa	Purchase of an Indian visa via CIBT
3 October	119.00	Accommodation	Overnight accommodation in Bristol prior to meetings on the following day
	21.00	Subsistence	Dinner prior to meeting on the following day
6 November	49.37 5.75	Train Fare * Subsistence	1994 Group meeting Lunch following Shadow National Board Meeting
11 November	122.91	Accommodation	Overnight accommodation in London prior to meetings on the following day
12 November	47.81 20.00	Lunch Oyster card Top-Up	With partners at the Edge Foundation For travel
6 December	46.90	Train Fare *	Attending UUK Members Meeting
11-14 December	3339.55	Flights	From Heathrow to India return for meetings with University partners in India
11-14 December	604.93	Accommodation	Accommodation in India
2014			
17 January	20.00	Oyster card Top-Up	For travel
28 January	1.00	Mercury Theatre	Booking Fee – Essex Book Festival 2014
13 February	31.84 125.50	Train Fare * Accommodation	Attending UUK SPN meeting and UUK Reception Overnight accommodation in London prior to meetings on the following day
14 February	4.19 31.84	Subsistence Train Fare *	Lunch following UUK Meeting Attending UUK Members Meeting

18 February	20.00 31.84	Oyster card Top-Up Train Fare *	For travel Attending SELEP dinner for Vice-Chancellors
18 March	49.20 20.00	Train Fare * Oyster card Top-Up	Attending meeting at Imperial College London For travel
20 March	7.20 94.35	Subsistence Accommodation	Lunch following meeting in London Overnight accommodation in London prior to meetings on the following day
11 April	5600.25	Flights	From Heathrow to Australia and Singapore for meetings with University partners
13 April	12.00	Subsistence	Lunch in Australia
12-16 April	658.90	Accommodation	Accommodation in Newcastle, Australia
16 April	125.58	Accommodation	Accommodation in Singapore
24 April	37.57	Subsistence	Dinner meeting
24 April	110.00	Accommodation	Accommodation in Bath
11 June	30.34 20.00 23.75 128.01	Train Fare * Oyster card Top-Up Subsistence Accommodation	Attending Department of ISER 25 th Anniversary For travel Dinner following meetings in London Overnight accommodation in London prior to meetings on the following day
3 July	27.72	Taxi Fare	Attending Garrison Reception
31 July	51.84	Train Fare *	Attending meetings in London

* additional surcharges applied to all train fares by supplier