

SENIOR STAFF EXPENSES Quarter 2 2016-17 (Nov, Dec 2016, Jan 2017)

Name Bryn Morris
Job title Registrar and Secretary

Date incurred (DD Month) **Amount £** (see note 1 below) **Expense Type** (see note 2 below) **Reason for expenditure** (see note 3 below)

2016-17

03-Nov	£4.50	Mileage	NEGC Shadow Joint Delivery Board Meeting, Colchester
04-Nov	£39.60	Mileage	Forum 2 Programme Board Meeting, Southend
04-Nov	£11.00	Car Parking	Forum 2 Programme Board Meeting, Southend
07-Nov	£50.00	Train Travel	Benchmark Tribal Meeting, Lancaster *
07-Nov	£88.00	Hotel Accommodation	Lancaster-Englishlakes Co.Ltd- Tribal Benchmarking Meeting*
08-Nov	£56.00	Train Travel	Travel from Lancaster*
11-Nov	£25.20	Mileage	Writtle College- Audit Board Meeting
24-Nov	£387.35	Entertainment	Times Higher Awards, London*
25-Nov	£25.20	Mileage	Writtle College -Governing Body Meeting
02-Dec	£63.44	Train Travel	AHUA Meeting & Beckett House, Principal Meeting, Lambeth Palace Road*
08-Dec	£4.50	Mileage	Garden Communities Steering Group, Colchester
21-Dec	£40.84	Train Travel	Business Dinner, London
2017			
05-Jan	£4.50	Mileage	Garden Communities Steering Group, Colchester
06-Jan	£39.60	Mileage	Southend Campus Meeting, and working in Southend for the day
19-Jan	£80.00	Entertainment	Business Dinner, Wivenhoe House Hotel*
25-Jan	£2.70	Mileage	Colchester Institute Corporation Board Meeting, Sheepen Rd, Colchester
30-Jan	£4.50	Mileage	NEGC Shadow Joint Delivery Board Meeting, Colchester

*'Not out of pocket'