

SENIOR STAFF EXPENSES Quarter 1 2016-17 (August, September and October 2016)

Name

Position

Date incurred (DD Month)	Amount £ (see note 1 below)	Expense Type (see note 2 below)	Reason for expenditure (see note 3 below)
20/10/2016	£82.00	Travel and Subsistence	Yerun Meeting at University of Konstanz (Germany)*
22/10/2016	£24.33	Subsistence	Yerun Meeting at University of Konstanz (Germany)**
28/07/2016	£191.06	Accommodation	Yerun Meeting at University of Konstanz (Germany)*
28/07/2016	£210.05	Flights	Yerun Meeting at University of Konstanz (Germany)*
22/10/2016	£144.90	Taxi Fare	Yerun Meeting at University of Konstanz (Germany)*
Total	£652.34		

* not out of pocket

** Euro to GBP