

SENIOR STAFF EXPENSES Quarter 1 2016-17 (August, September and October 2017)

Name: Anthony Forster

Position: Vice-Chancellor

Date incurred (DD Month)	Amount £ (see note 1 below)	Expense Type (see note 2 below)	Reason for expenditure (see note 3 below)
24-Aug	£44.20	Entertainment	Lunch with Robert Gillespie *
31-Aug	£195.20	Flights	London Heathrow to Brussels - return economy ticket*
31-Aug	Eur 46.90	Subsistence	Dinner with Andrew Le Sueur - university visit in the Netherlands*
01-Sep	Eur 269.98	Accommodation	Payment for 2 hotel rooms (Anthony Forster & Andrew Le Sueur) - university visit in the Netherlands*
05-Sep	£32.00	Train fare	Attending Alumni Dinner, London*
04-Oct	£54.80	Train fare	Attending university visit, London*
14 & 28 October	£6,030.97	Flights	Overseas visit to China/Singapore/Hong Kong - return flights LHR-Singapore/Hong Kong-LHR*
15 & 16 Oct	£350.00	Accommodation	Hotel - Singapore*
17-Oct	£2.97	Subsistence	Laundry service - Singapore*
17-Oct	£1,904.00	Flight	Singapore to Beijing*
17 & 18 October	£970.00	Accommodation	Hotel - Beijing *
19, 20, 21 October	£470.00	Accommodation	Hotel - Shanghai*
22-Oct	£263.60	Flight	Shanghai to Xian*
22-Oct	£325.83	Accommodation	Hotel - Xian*
22-Oct	£37.79	Subsistence	Laundry service - Shanghai*
23-Oct	£346.60	Flight	Xian to Shenzhen*
23-Oct	£11.99	Subsistence	Lunch - Xian*
23-Oct	£9.92	Subsistence	Dinner - Shenzhen*
23 - 27 October	£1,418.00	Accommodation	Hotel - Hong Kong*
28-Oct	£37.17	Taxi	Taxi from hotel to Hong Kong Airport *