

SENIOR STAFF EXPENSES Quarter 1 2021-22 (August, September and October 2020)

Name Professor Anthony Forster
Position Vice-Chancellor

Date incurred (DD Month)	Amount £ (see note 1 below)	Expense Type (see note 2 below)	Reason for expenditure (see note 3 below)
11.10.21	£99.85	Hospitality	Dinner: VC, Registrar and Secretary and Chair of University Council at Wivenhoe House Hotel*
12.10.21	£73.99	Flight	Ryanair flight - economy class - London Stansted to Bremen, to attend YUFE Strategy Board meeting*
12.10.21	£8.58	Subsistence	Dinner on flight to Bremen*
12.10.21	£11.24	Taxi	Taxi for VC from Bremen airport to Radisson Blu hotel in Bremen*
12.10.21	£222.48	Accommodation	Radisson Blu Hotel, Bremen - 3 star - 2 nights - standard room - bed and breakfast*
13.10.21	£63.95	Other	PCR Day 2 Test, required for travel from Germany to the UK*
14.10.21	EUR 13.00	Taxi	Taxi for VC from Radisson Blu Hotel to Bremen airport*
14.10.21	£184.90	Flights (two)	Lufthansa flight - economy class - Bremen to Munich Lufthansa flight - economy class - Munich to London Heathrow (no direct flights in operation from Bremen to UK)*
14.10.21	£12.35	Subsistence	Breakfast at Bremen airport (departure time did not allow breakfast at the hotel)*
19.10.201	£75.60	Hospitality	Dinner: VC and Prof. David Richardson (VC at University of East Anglia) at Wivenhoe House Hotel*

* not out of pocket